



Dear Parents,

We are delighted to tell you about the new monthly billing functionality in SCOPAY online.

We understand busy parents can easily forget to settle school expenses, so this new feature automates the process for you.

Monthly billing will help you to better manage your monthly school expenses, such as dinners and clubs, and also spread the cost of a trip - by paying off your monthly balance on a day of your choice each month (for example just after payday).

You retain full control and can choose to pay in advance for your child's costs, or sign up for the monthly billing and let the system do it for you.

When you log in to SCOPAY, you will see the monthly billing sign up option:



Once this is set up, you no longer need to worry about remembering to log in and settle your child's dinners and extended day costs.

Yours sincerely

The SCOPAY team

