



## Schools Cash Office

Income Administration Software

# Toshiba printer installation guide



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## 1. About this document

This document describes how to install the Toshiba TRST-A10 receipt printer for use with Schools Cash Office in a Windows environment.

The Toshiba receipt printer can only be connected to one PC; it **cannot** be configured to be used as a networked printer with Schools Cash Office.

**IMPORTANT:** Do **NOT** plug in or turn on the power to the printer yet as this will trigger Windows to search for and install incorrect drivers.

Connect the Toshiba printer to your PC using the USB cable supplied and connect the power supply. Insert the till roll. Ensure the paper is fed **under** the bar.


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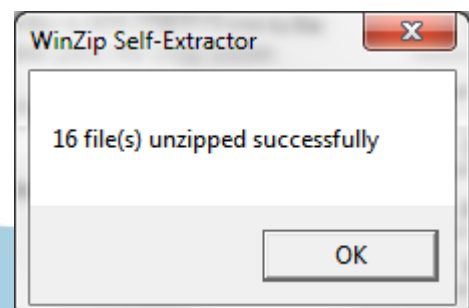
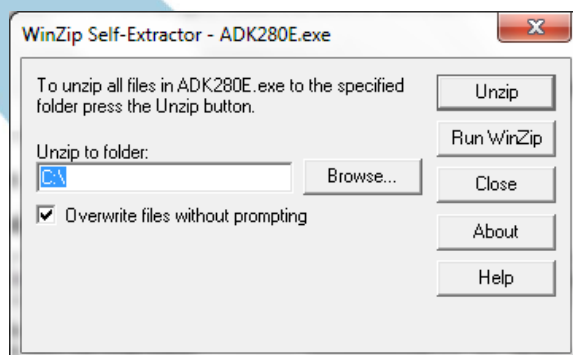
## 2. Installing Epson OPOS ADK

**IMPORTANT:** Do **NOT** plug in or turn on the power to the printer yet as this will trigger Windows to search for and install incorrect drivers.

### 2.1. Installing the OPOS ADK

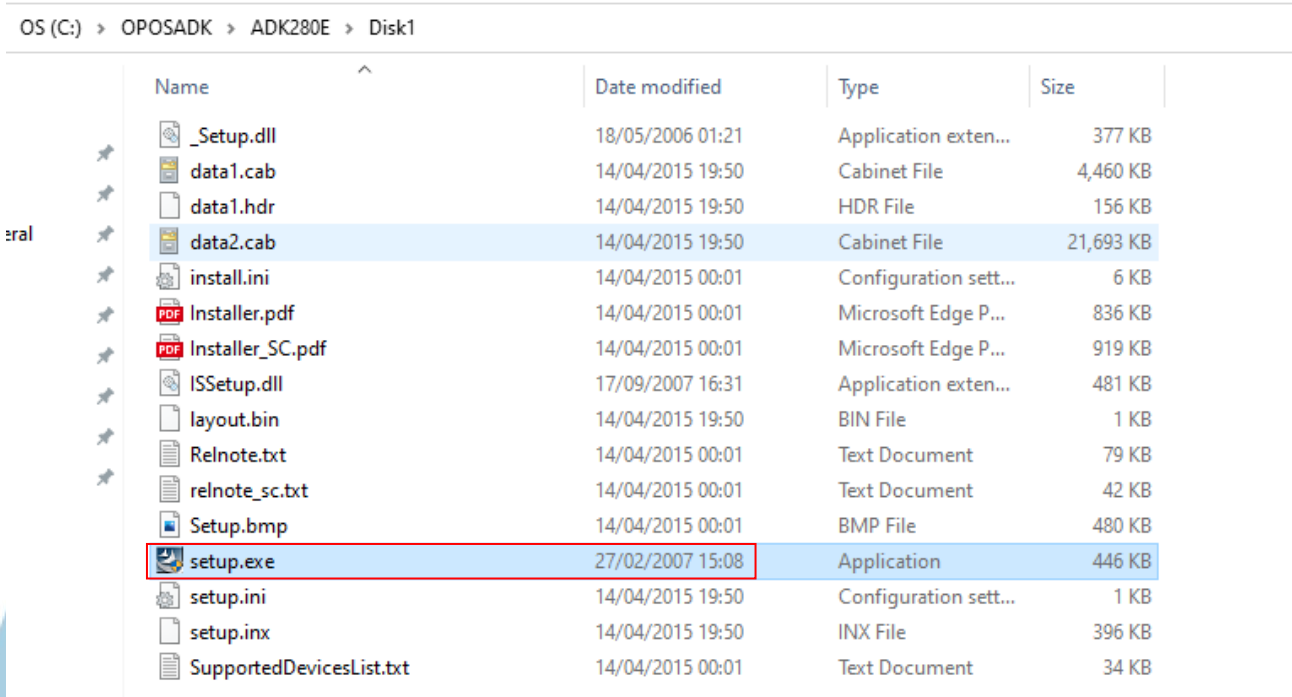
**IMPORTANT:** First installing Epson print drivers is a pre-requisite and is **REQUIRED** for your Toshiba Printer to work.

- Log on to Windows as a user with **Administrator** privileges.
- Go to the Epson download page:  
[https://download.epson-biz.com/modules/pos/index.php?page=single\\_soft&cid=4492&scat=38&pcat=3](https://download.epson-biz.com/modules/pos/index.php?page=single_soft&cid=4492&scat=38&pcat=3)
- Scroll to the bottom of the page, read the online software licence agreement and tick '**Accept**'
- Click on  to download the **Epson receipt printer drivers**.
- Double click on the zipped **ADK280E.exe** file.
- Click on **Run**.
- Click on **Unzip**.

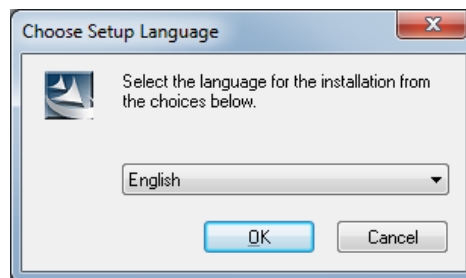


- Click on **OK**.
- Click on **Close**.

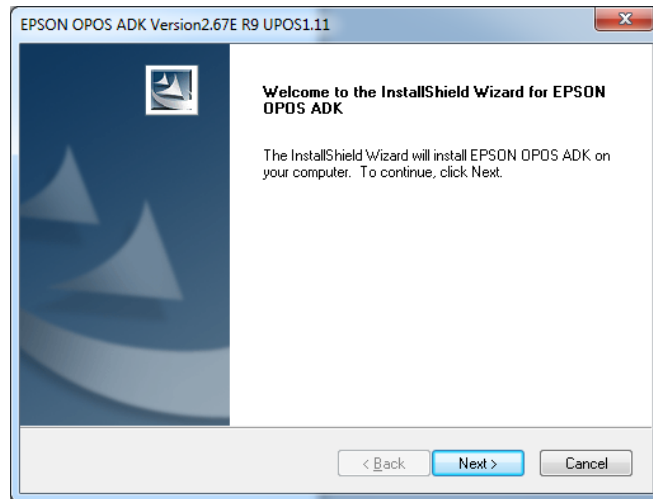
- Open a Windows explorer window and browse to the Local Disk (C:) drive.
- Double-click on **OPOSADK**.
- Double-click on **ADK280E**.
- Double-click on **Disk1**.
- Double click on the **setup.exe**.



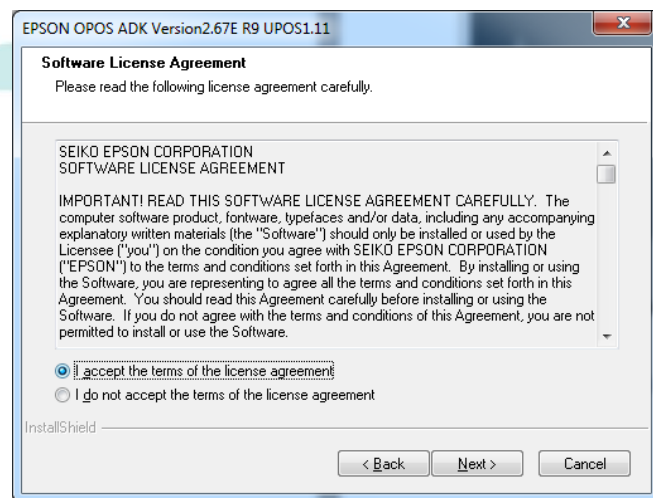
- Select the **English** language.



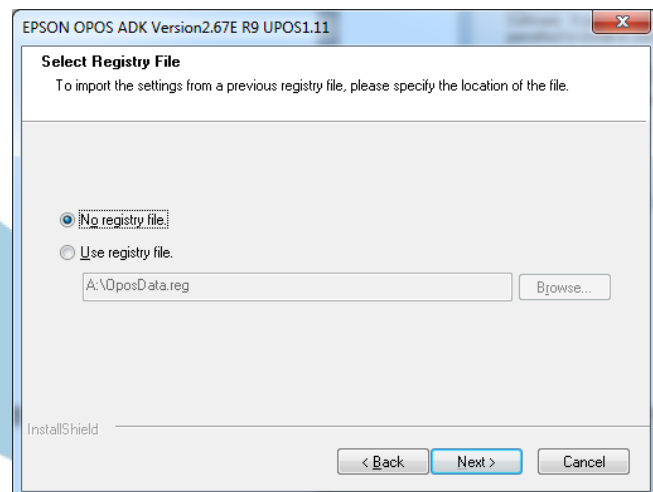
- Click **OK**.
- Click **Next**.



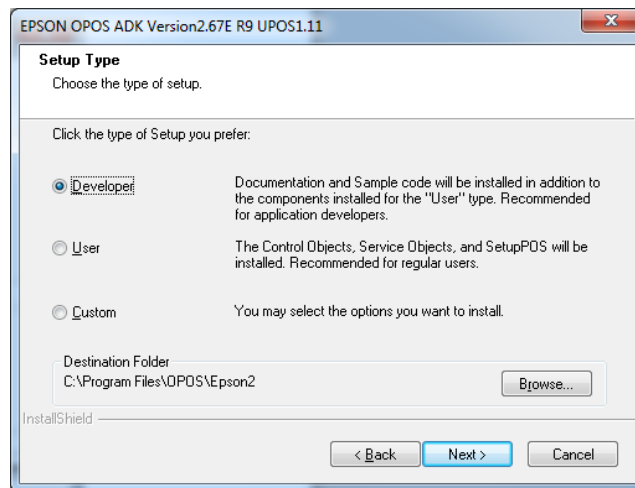
- Read the License Agreement and select **I accept the terms of the license agreement.**



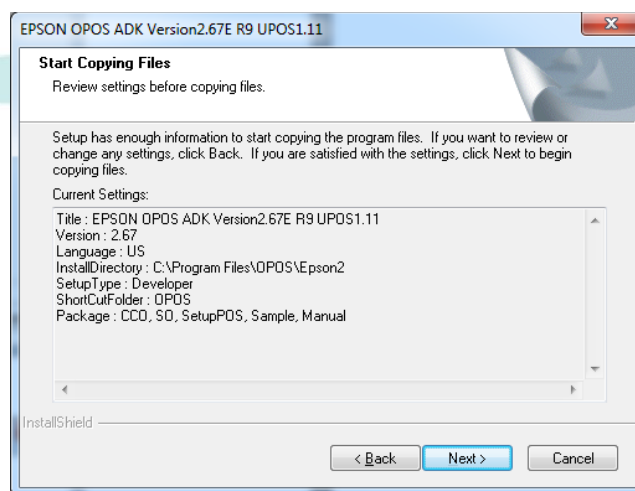
- Click on **Next.**
- Select **No registry file.**



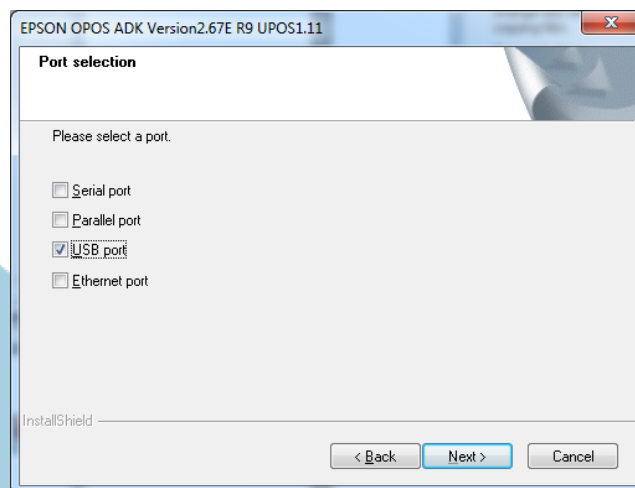
- Click on **Next.**
- Select **Developer** and click on **Next.**



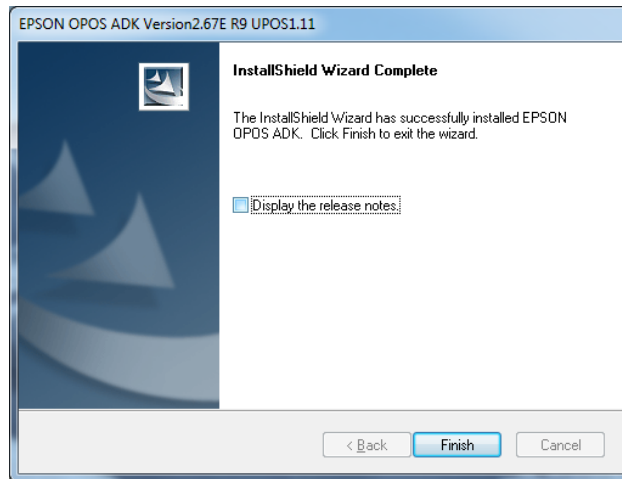
- Click on **Next**.



- Untick **Serial port** and tick **USB port**.



- Click on **Next**.
- Wait for the driver to install – the window may disappear at this point. Wait for the next window to display.
- Untick **Display the release notes**.





- Click on **Finish**.
- Close the window.

### 3. Install the Toshiba printer

**IMPORTANT:** Do **NOT** turn on the power to the printer until instructed to do so.

#### 3.1. Download the Toshiba drivers

- Go to the Toshiba download page:  
[https://www.toshibatec.com/download\\_overseas/pos\\_system/driver\\_tool/TRSTA10/](https://www.toshibatec.com/download_overseas/pos_system/driver_tool/TRSTA10/)
- From the Download Page, click on the **Installation kit** for the **OPOS Driver**:

TRST-A10				
Driver/Tool	Version	Download files	Size	File information
OPOS Driver	V001.001 (Released 18. Jul. 2012)	 <a href="#">Release note</a>	84KB	For Windows XP/7 (32bits/64bits)/ WEPOS1.1 / POS Ready 2009/ POS Ready 7 (32bits/64bits)
		 <a href="#">Installation kit</a>	11,883KB	

- When downloaded, click on the **TRSTAxOPOSV001.001\_120718.zip** file, then double click the **TEC\_POSPrinter** folder to open it.

#### 3.2. Install the OPOS drivers

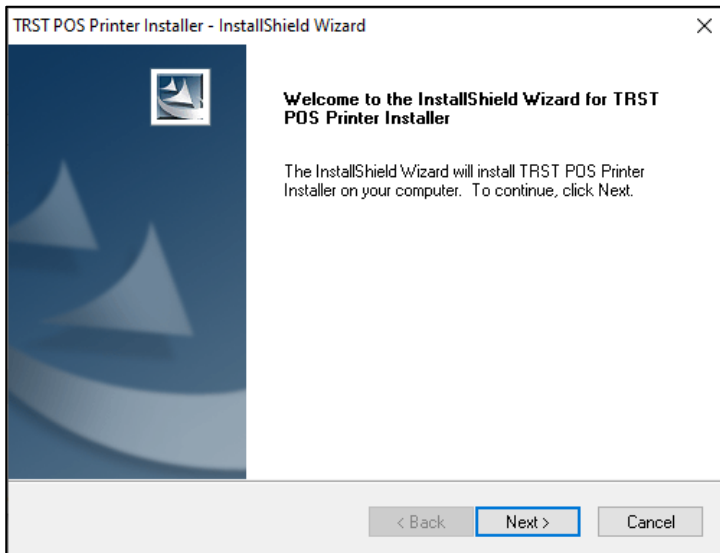
*Note that you will need to select the relevant drivers for Windows 32 bit or 64 bit*

**For Windows 7 32 bit** (note that these drivers are also compatible with Windows 10 and 11):

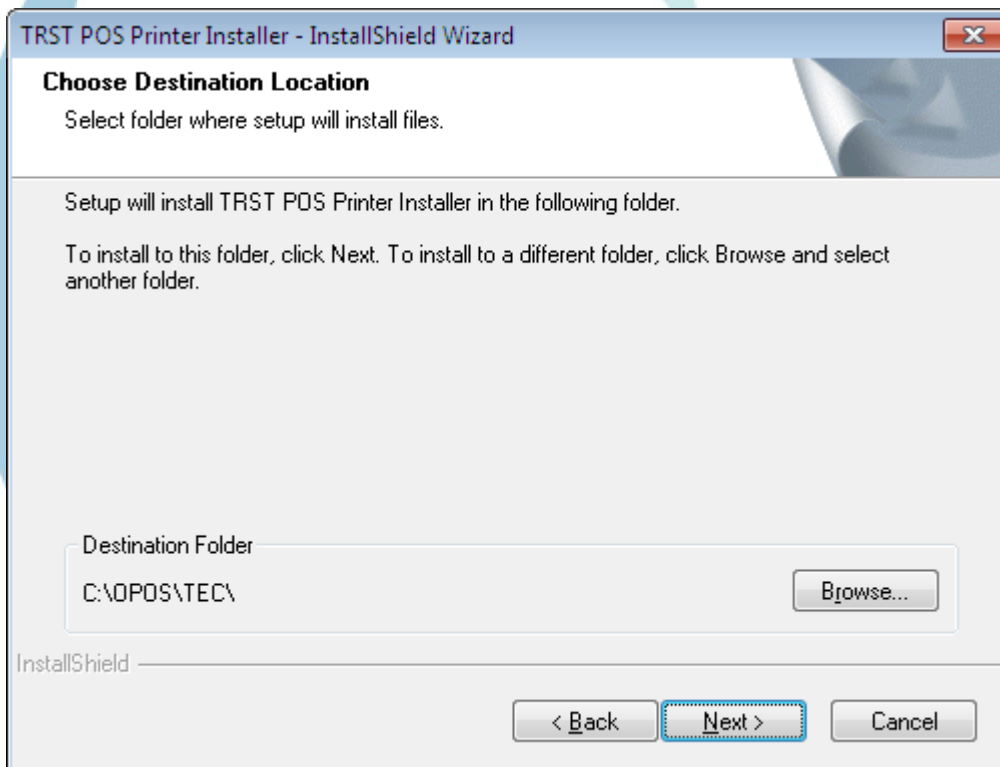
- Click on TEC\_POSPrinter\_x86.zip
- Click on TEC\_POSPrinter\_x86
- Click on OPOS\_TEC\_Printer\_Installer\_x86.exe

**For Windows 7 64 bit** (note that these drivers are also compatible with Windows 10 and 11):

- Click on TEC\_POSPrinter\_x64.zip
- Click on TEC\_POSPrinter\_x64
- Click on OPOS\_TEC\_Printer\_Installer\_x64.exe

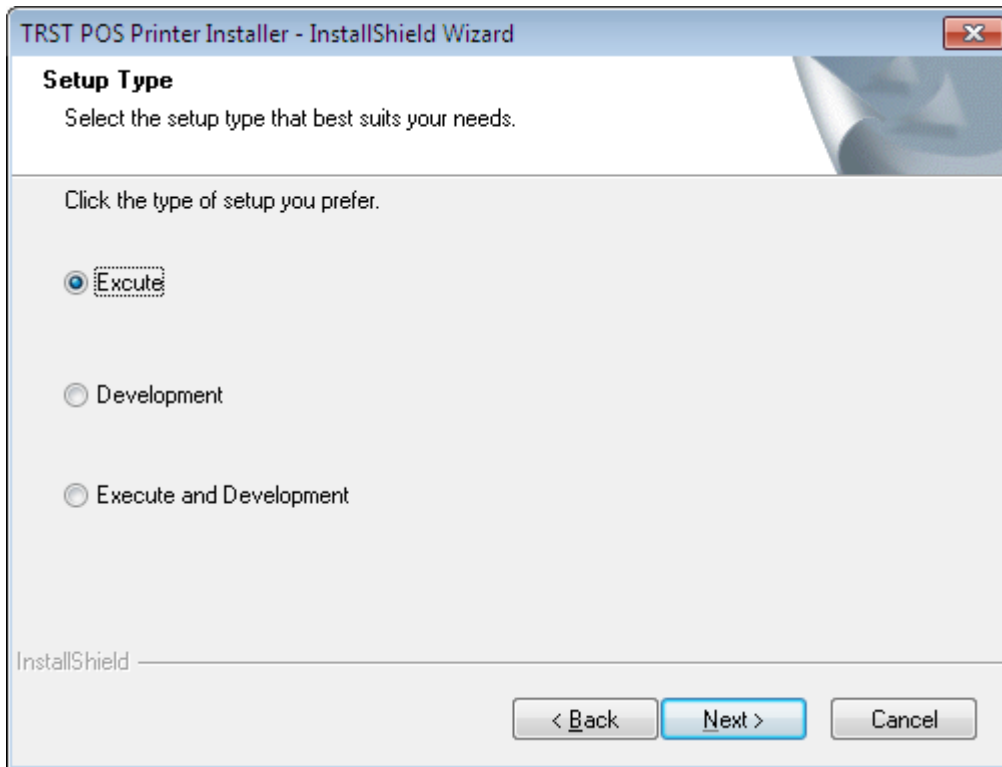


- Click on **Next**.

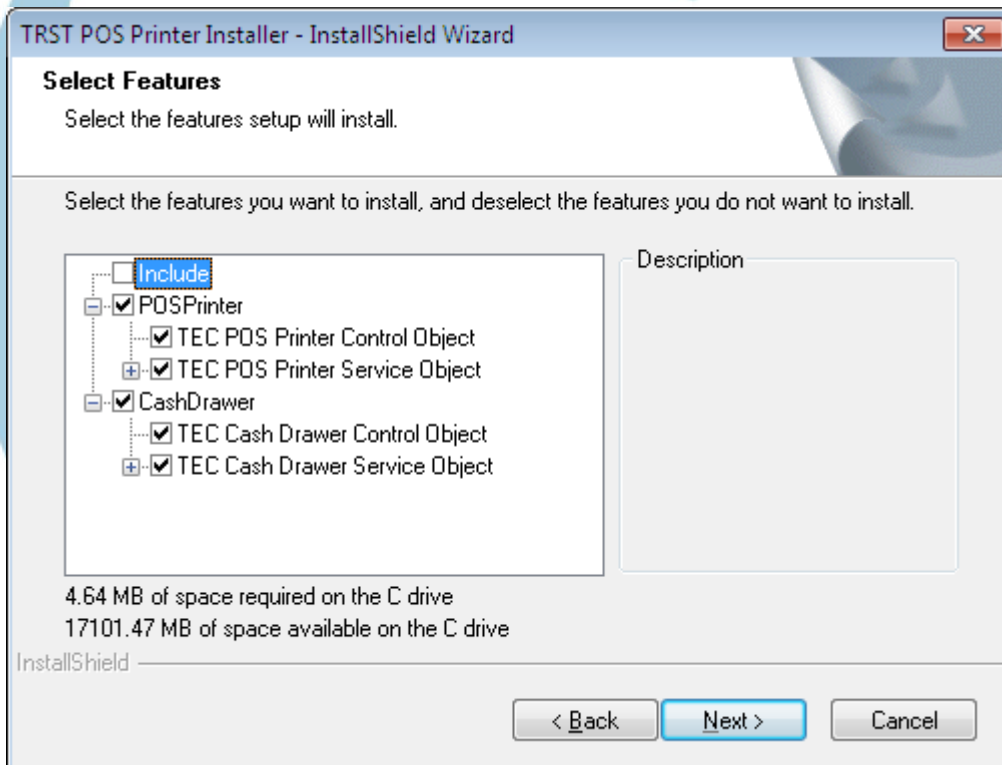


- Click on **Next**.

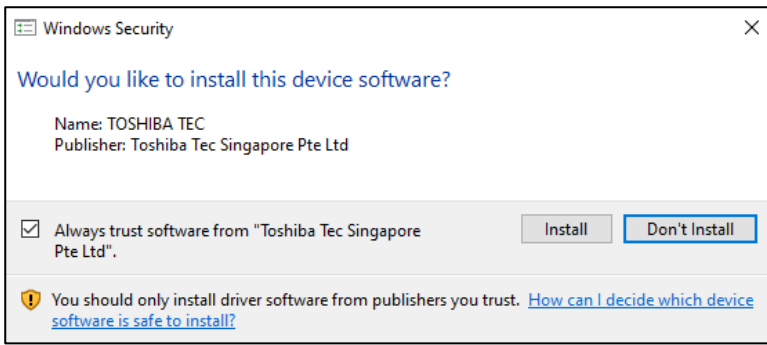




- Select **Execute** and click on **Next**.



- Select **Next**.



- Select **Install**.
- Now plug in or turn on your printer.
- If the following message shows on your task bar, click on **Close**.

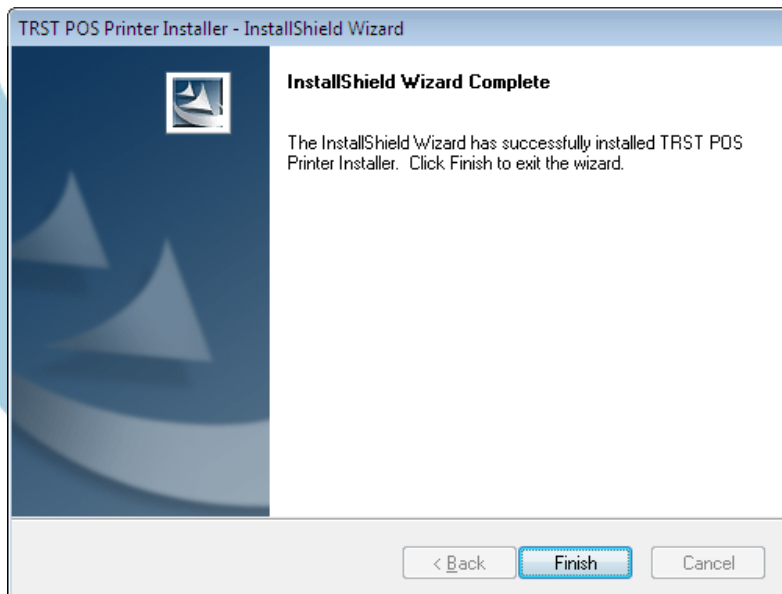
### Installing device...



Please wait while Setup installs necessary files on your system. This may take several minutes.



Close



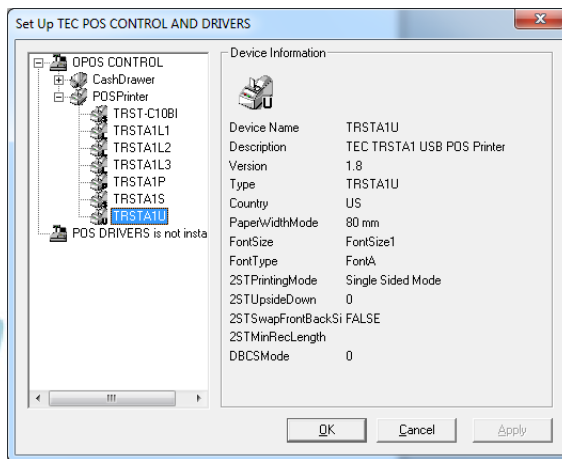
- Click on **Finish**.

## 4. Configure the Toshiba printer

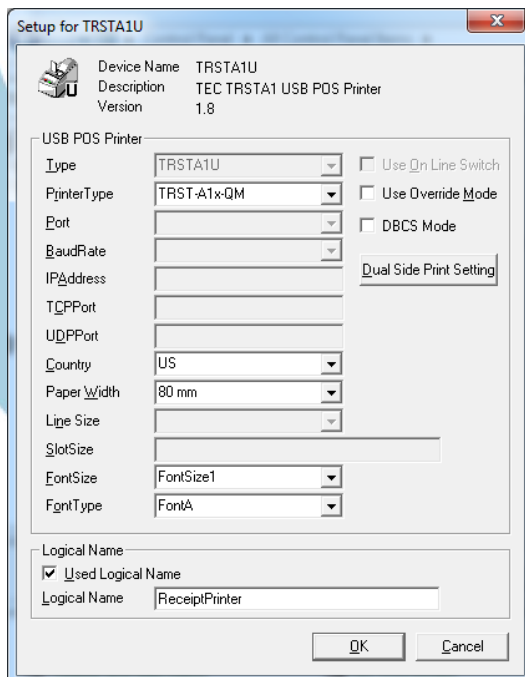
- Click **Start, Control Panel**.
- Double click **TEC POS Drivers** (you may need to select '**Classic View**' or '**View by small icons**' to view the driver icon).



- Click on the **+ sign** to the left of **OPOS CONTROL**.
- Click on the **+ sign** to the left of **POSPrinter**.
- Double click **TRSTA1U**.



- Under **Logical Name**, tick **Used Logical Name**.
- In **Logical Name** type in **ReceiptPrinter** (Capital R, capital P, no spaces).



- Click on **OK**.
- Click **OK** again.
- **Close** the Control Panel.

## 5. Configure the printer in Schools Cash Office

Switch the Toshiba receipt printer on.

- Load **Schools Cash Office**.
- Log on as an **Administrator** user.
- On the **Configuration** screen, select **System options**.
- Click on the **Device** tab.
- Ensure the settings match those in the image displayed here.
- Click on **Done**.

System options

*Enter values for options:*

General Receipts **Device** Income Dinners/Extended day Communications VAT/Tax Upgrades Cheques Bio

Options set on this computer only

What type of receipt printer is fitted? Receipt printer

Is a MICR reader fitted?

What is the receipt printer width? 42

Printer name: ReceiptPrinter

Scanner installed?

Scanner name: devms7120

Cash drawer installed?

Cash drawer name: CashDrawer

- Click on the **Receipts** tab for more receipt printer settings.

System options

*Enter values for options:*

General **Receipts** Device Income Dinners/Extended day Communications VAT/Tax Upgrad

Options set on this computer only

Additional receipt line:

Receipt printing threshold: 20.00

Behaviour if receipt value is below threshold: Prompt for printing

Behaviour if receipt value exceeds threshold: Prompt for printing

Separate threshold and options for cash receipts?

Cash receipt printing threshold: 20.00

Cash: behaviour if receipt value is below threshold: Prompt for printing

Cash: behaviour if receipt value exceeds threshold: Prompt for printing

'Show receipt after payment' set by default?

## 6. Test the receipt printer

If you are already using Schools Cash Office, test the receipt printer as follows:-

- Restart **Schools Cash Office**.
- On the **Audit** screen, select **Income and expenditure log**.
- Click on a **transaction**.
- Click on **Print**.

For new users, the receipt printer can be tested once the first transaction has been entered.

## 7. Troubleshooting

If the receipt printer does not print, refer to the FAQ on our website [help.tucasi.com](https://help.tucasi.com), click on the link to **Frequently Asked Questions** and select **Receipt Printer FAQs - My Toshiba receipt printer isn't working** (or go direct via this link

<https://tucasi.atlassian.net/wiki/spaces/SHC/pages/49119308/Our+Toshiba+Receipt+Printer+isn+t+Working>

### **Printing to an A4 printer (for PCs without a receipt printer installed)**

In the absence of an Epson receipt printer, to set up Schools Cash Office to print to an A4 printer, refer to our website: on the Tucasi website [help.tucasi.com](https://help.tucasi.com), click on Getting Started with SCO, select **System Options Settings SCO** and select **Print Receipts to an A4 Printer** (or go direct via this link

<https://tucasi.atlassian.net/wiki/spaces/SHC/pages/49020983/Print+Receipts+to+an+A4+Printer?src=search>)

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## 8. Support

If you have any queries when installing the Toshiba receipt printer, please contact:

**Tucasi Customer Support**

**☎ 02380 016 564**